

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on June 9, 2015*

Authority Members present: Mr. Jeffrey Connor
Mr. Peter Couming
Mr. Larry Dougherty, Sr.
Mr. Michael Quinn
Mr. Daniel Ridgely
Mr. James Winchell

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on June 9, 2015. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Couming.

There were no items removed from the Consent Agenda.

Approval of the Consent Agenda:

Motion: Mr. Winchell made a motion to approve the Consent Agenda, seconded by Mr. Ridgely. Motion carried unanimously.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the Operations and Maintenance Report for the period and discussed the same. Mr. Scott indicated that the Authority crews had repaired five water service laterals and completed the pavement restoration for previously temporary patched pavement areas.

Mr. Scott noted that a house at Front Street was being demolished and the Authority crews had disconnected services to the house.

Mr. Scott indicated that the Authority crews would be attempting to replace water services from an existing 2-inch diameter water main at Harrison Street to provide water services through an existing 6-inch water main at Harrison Street. The existing fire hydrant there would also be connected to the 6-inch water main from its current 4-inch lead water pipe, Mr. Scott explained. Responding to Mr. Winchell's question about the existing pipe materials, Mr. Scott explained that they were mostly ductile iron pipes.

Mr. Scott indicated that the Authority was continuing to work with the developer's engineer at the Greens at Wyoming toward the repair of sanitary sewer laterals which had been CCTV inspected and had been found defective.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that cleaning and CCTV video inspection of deeper sections of the sewer system, such as Mechanic Street in Wyoming, would be conducted to, hopefully, locate and identify sources of infiltration and inflow (I&I) of ground water into the sewer system toward repair of the same.

Mr. Scott noted that planning work had begun on a new Phase of Wynsome Knoll by the project's developer. Mr. Scott also noted that work had begun by the builder on seven townhouse units at Tidbury Crossing.

Mr. Scott indicated that the Authority had shut off water services to 39 residential units for non-payment. Some were empty units and the Towns will be advised about the shut off water services, Mr. Scott added. Mr. Scott indicated that the Authority had liens on some of the delinquent account holders' properties. Some were owned by banks /mortgage companies, Mr. Scott said.

Mr. Scott reported that the Authority's total systems' balance as of April 14, 2015 was \$131,286 with approximately \$61,000 collected since the last billing. Mr. Scott noted that commercial billing had totaled approximately \$37,800 for the period. Mr. Scott indicated that re-connection fees (for reinstating water service after shut off because of non-payment) had totaled \$3,500. Mr. Scott indicated that accounts receivables (AR) aging more than 180 days had totaled approximately \$72,880, which he considered high due to 39 shut off accounts.

It was noted that settlement on the Authority's loan with PNC Bank had been completed by the Authority Chairperson and Superintendent and the full amount of the loan was currently in a money market account for the Authority's Capacity Development Project.

Engineering Report:

On the Capacity Development Project, Gharebaghi reported that the pilot well had been completed by American Water Systems, Inc. (AWWS). QC Laboratories had collected water samples from the completed pilot well for water quality testing, he continued. Once the Office of Drinking Water (ODW) has reviewed and approved the water quality laboratory test results for the pilot well, and the DNREC permit for the production well has been issued, the construction of the production well could be scheduled by AWWS, Gharebaghi explained.

Regarding the proposed water tank, Gharebaghi reported that the project had received a "Determination of No Hazard to Air Aviation" from the FAA. It was noted that the completion of the geotechnical investigation had revealed a low density layer of sand about 10 to 25 feet below grade. Gharebaghi explained that the foundation for the proposed tank would have to account for the soil conditions which could add to the total cost of the tank and foundation.

Engineering Report (cont.):

Gharebaghi reported that the Authority's Consumer Confidence Report (CCR), reporting the status of the Authority's water quality for calendar year 2014, was available on the web at www.cswa.com. The direct link to the report was www.cswa.com/2015CCR.pdf. Notices would also be affixed onto customers' bills advising them of the availability of the CCR with the billing scheduled to be mailed on June 29 and 30, 2015.

A laboratory for Learning

On the Laboratory for Learning Program, Gharebaghi reported that on May 28, 2015, Mr. Ali Mirzakhali, Director of DNREC Air Resources Section, had made a presentation on air quality and measurement instruments to 10 students who had attended the last session of Laboratory for Learning before the summer break.

Legal Report:

There was no legal report.

Correspondence:

With the exception of those referenced above, there was no other correspondence.

Old Business *Resolution No. 2015-01*

Mr. Couming indicated that the draft Resolution 2015-01 had been entered into the records of the Authority's last Regular Meeting for the Board's consideration and approval. Essentially, the Resolution would reduce the current total constant sewer charge of \$196.31 per quarter per EDU, to \$93.62 per quarter per EDU for sanitary sewer services for customers who are not Authority water customers or those without Authority water meters.

Motion: Mr. Quinn made a motion to approve Resolution 2015-01, as presented, seconded by Mr. Dougherty. Motion carried unanimously.

Comprehensive Planning Committee:

Mr. Couming referred to the minutes of the Workshop Session which had been held on May 20, 2015, to which the residents of Lochmeath Way and Upper King Road had been invited. The majority of the property owners who had attended the meeting expressed interest in the Authority's services, Mr. Couming said. The Authority would assist property owners with connecting to the Authority's existing infrastructure should they request the same, Mr. Couming added. It was noted that, per the Town of Camden, there were no requirements for property owners to annex their land into the Town of Camden to be provided water utility services by the Authority in the Lochmeath Way and Upper King Road area.

Visitors' Comments:

Mr. Cable, a Town of Wyoming Council Member, indicated that he was very satisfied with the Authority's services at his residence. However, because of the brown water complaints, he suggested a flushing credit for customers who needed to run their water until the brown water cleared. Mr. Scott indicated that the Authority had assisted customers with flushing water heaters at no charge in the past and would continue to provide assistance. It was also noted that the amount of water used for flushing would not be readily quantifiable and credits for unquantifiable water usage, at \$4.73 per 1,000 gallons, would not be practical.

It was reported that the Town of Camden had rejected the Authority's request for a waiver of building permit fees for the Authority's proposed 1 MG elevated water storage tank. Mr. Dougherty indicated that he had abstained from voting when the Town of Camden Council had voted to reject the Authority's request.

Adjournment:

Motion: Mr. Winchell made a motion to adjourn the Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

The Regular Meeting adjourned at 7:45 p.m. The next Regular Meeting will be held on July 14, 2015, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent